

# Leadership Network®

Thank you for registering for our Webinar! In order to optimize your webinar experience, please follow the simple steps below.

## Prior to the Webinar

Your webinar experience will be enhanced by using a computer that is hard-wired to the Internet. If you use a wireless Internet connection you may experience a slight delay in the visual presentation.

### Test your connection:

1. Open your Web browser and go to <http://www.gotomeeting.com/wizard>
2. Click the "Download GoToMeeting Connection Wizard" link
3. Run or open g2mwizard.exe
4. Click on the Run Wizard button
5. When tests finish, click "Next"
6. If the wizard comes back with Good Connection Settings found, the GoToMeeting connection on that machine is good.

## Day of the Webinar

Plan to attend the webinar from a quiet location.

10 minutes prior to the scheduled start time, close all unnecessary computer applications.

Follow the link included in your webinar confirmation email or reminder email to join the webinar (this came from [gotowebinar@citrixonline.com](mailto:gotowebinar@citrixonline.com)).

By default, you will be connected to audio using your computer's speakers. If your computer does not have speakers, or you do not wish to use them, you may select "Use Telephone" from the audio options after joining the Webinar. A telephone number and webinar access code will then be displayed.

Use the Questions pane to contact the Webinar organizers or ask questions.